

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

DRAFT MINUTES FOR APPROVAL
February 3, 2022

CALL TO ORDER:

The meeting was called to order at 5:00 p.m. by President, Jason LeMay.

ROLL CALL:

Present: Jason LeMay, Margo Pufahl, Maude Bortz, Jim Kelly, Sandie Roberts, Vanessa Chapman and Sara Berger (arrived at 5:15).

Also in attendance: Co-directors Kristie Nielsen Corning and Joan Foster

Absent: Megan Kopfhamer, Judy Skaar

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified by Kristie Nielsen Corning

AGENDA APPROVAL:

Motion/second to approve the agenda by Kelly/Roberts. Motion carried unanimously.

APPROVAL OF January 6, 2022 MINUTES:

Motion/second by Bortz/Pufahl to approve the January 6, 2022 minutes. Motion carried with Kelly, Roberts and Chapman abstaining.

BUSINESS FROM THE FLOOR (open forum): **None**

MONTHLY REPORTS:

- **Endowment Board: – Jim Kelly**
 - The board did not meet in January.
 - Village has approached the Endowment Board to participate in the Senior Center being planned.
- **Village Board: – Vanessa Chapman**
 - Potentially thinking of adding a reading room to the Senior Center.
- **Friends of the Library (FOL) – Sandi Roberts**
 - Did not meet in January
- **Library Management Report: (as reported by Joan Foster)**
 - Looking at ways to increase the online childrens' participation
 - Four applications were received for the part-time position
 - A number of people have already begun their "Blind Date with a Book" program
 - April 23rd is a spring sale in the Village; may want to plan something to participate.

Motion/second by Kelly/Chapman to stay open until 4 p.m. on the day of the spring sale. Motion carried unanimously.

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

- Numbers have been holding steady the last few months; we have had a number of new library cards issued.
- **Treasurer's Report - Margo Pufahl**
 - Not much activity to report. Will be doing calculations on over/under expenses in 2021 shortly and then await the auditors findings.

COMMUNICATION AND SUGGESTION BOX: (public concerns): None

APPROVAL OF VOUCHERS:

Motion/second to approve vouchers by Kelly/Bortz. Roll call vote: Berger- Yes; Bortz- Yes ; Chapman-yes; Pufahl- yes; Roberts- yes; LeMay- yes. Motion carried unanimously.

OLD BUSINESS:

Staff Updates/Personnel

- American Family donated books (Let's Talk About It) to the library which were distributed to the AWC Board President, the school and the balance being placed in the library for patrons to check out.
- Four applicants applied for the part-time job. There were two outstanding applicants so it was proposed that perhaps we could hire two. Each has a different set of skills that would really be an addition to the library staff. **Motion/second to approve two part-time positions made by Roberts/Kelly. Motion passed unanimously.**

Annual Report Update

- The report is done. Joan gave an overview of the various numbers of items available for check-out, people participating in programs, how many videos, etc. the library has available for our patrons.

NEW BUSINESS:

Financial Management Items

- The CDs at Hometown Bank have been placed at the SCLS Foundation.

AGENDA ITEMS FOR CONSIDERATION AT THE March 3, 2022 MEETING: – NONE

ADJOURNMENT: Motion/second by Kelly/Roberts to adjourn the meeting. Meeting adjourned at 5:32 p.m. Motion carried unanimously.

NEXT MEETING:

March 3, 2022 at 5:00 p.m.

Respectfully submitted
Margo Pufahl, Recorder
Angie W. Cox Public Library