

APPROVED MINUTES
June 3, 2021

CALL TO ORDER:

The meeting was called to order at 5:00 p.m. by President Gus Knitt

ROLL CALL:

Present: Sara Berger, Maude Bortz, Vanessa Chapman, Jim Kelly, Judy Skaar, Gus Knitt, Margo Pufahl, Sandie Roberts and Jason LeMay (incoming Superintendent of Schools)

Absent: Megan Kopfhamer,

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified by Joan Foster.

CONFIRMATION OF APPOINTMENTS BY VILLAGE:

Maude Bortz -- Sara Berger -- Margo Pufahl -- Judy Skaar

NOMINATIONS:

President: Motion/second by Bortz/Pufahl to nominate Jason LeMay;

Motion/second by Skaar/Roberts to closed nominations

Unanimous voice vote carried the motion

Vice President: Motion/second by Bortz/Roberts to nominate Jim Kelly

Motion/second by Pufahl/Skaar to close nominations

Unanimous voice vote carried the motion

Secretary/Treasurer: Motion/second by Bortz/Berger to nominate Margo Pufahl

Motion/second by Kelly/Skarr to close nominations

Unanimous voice vote carried the motion

AGENDA APPROVAL:

Motion/second by Pufahl/Kelly to approve agenda. Motion carried unanimously.

APPROVAL OF MAY 6, 2021 MINUTES (no April meeting):

Motion/second by Roberts/Chapman to approve the May 6, 2021 minutes. Motion carried unanimously.

BUSINESS FROM THE FLOOR (open forum): **Joan Foster**

1. Librarians would like to have the ducts cleaned in the building. A bid has been received. \$2,221. The ducts were replaced 8 years ago during the remodel and have not been cleaned since. It will be referred back to the Endowment Board.
2. There was a celebration for a previous Director upon her graduation. It was suggested that we have a celebration for Kristie. There will be a celebration/open house in honor of Kristie with the Friends planning for this event.

MONTHLY REPORTS:

- **Endowment Board -- Jim Kelly:** Met May 19th.
 - Most discussion at the meeting was regarding the property in the back that was purchased.
 - Investment firm report on the state of the economy
 - The new furniture will be arriving next Tuesday
 - Additional comments: None

- **Village Board -- Vanessa Chapman:**
 - Nothing new to report

- **Friends of the Library (FOL) -- Maude Bortz:**
 - Maude confirmed the pie social dates and committee heads
 - There are plans for a book sale during Sidewalk Days the second Saturday in August
 - There will not be an Art on the Lawn event this year

- **Library Management Report -- Joan Foster:**
 - There has been a real lull in visitors in the 4-6 time slot. Hopefully that will pick up in the summer.
 - Planning to add Saturday hours in July.
 - Summer program is virtual again including a community walk; outdoor scavenger hunt and indoor scavenger hunt
 - Two virtual programs in June -- Mixology 101 and Canning & Preserving on June 29th

- **Treasurer's Report -- Margo Pufahl:**
 - Expenses are in line
 - We will be asking for our contribution from the Endowment Board in August

COMMUNICATION AND SUGGESTION BOX: (public concerns): None

APPROVAL OF VOUCHERS:

Motion/second by Kelly/Roberts to approve vouchers. Roll call vote carried unanimously.

OLD BUSINESS: Library Staffing

- Option 1 was the favorite of the board
- This all hinges on when/if Jenni finds other employment
- An addition to the option was when Joan returns, she may co-direct with Kristie then to give Kristie some flexibility in her work times

NEW BUSINESS:

- Revisit Mask Requirements:
 - All statistics have been studied and libraries have been monitored
 - Columbus is following vaccinated no mask
 - All staff is fine with switching to "masks suggested".

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

- Motion/second by Bortz/Kelly to put up signage indicating masks are optional, and this includes customers and employees, with a note to be mindful of others. Motion carried unanimously. June 7th will be the effective date..

- **JULY MEETING DATE/CANCEL:**
 - Motion/second by Roberts/Berger to not have a July meeting. Next meeting will be August 5th. Motion carried unanimously

- **REINSTATE MONTHLY CLEANING:** Will resume July 1st

- **ROOM RENTALS:** Room rentals will resume in August.

- **SATURDAY HOURS:** Saturday hours will resume July 10th opening from 9 to 1 p.m.

AGENDA ITEMS FOR CONSIDERATION FOR THE NEXT MEETING:

- None offered

ADJOURNMENT:

Motion/second by Skaar/Kelly to adjourn. Motion carried unanimously.

Meeting adjourned at 6:05 p.m.

NEXT MEETING:

August 5, 2021 at 5:00 p.m.

Respectfully submitted

Joan Foster, Director

Angie W. Cox Public Library