

DRAFT MINUTES FOR APPROVAL
May 6, 2021

CALL TO ORDER:

The meeting was called to order at 5:03 by President Gus Knitt

ROLL CALL:

Present: Sara Berger, Maude Bortz, Vanessa Chapman, Jim Kelly, Gus Knitt, Margo Pufahl and Sandie Roberts.
Absent: Judy Skaar, Michael Haynes, Megan Kopfhamer,

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified by Joan Foster.

AGENDA APPROVAL:

Motion/second by Kelly/Roberts to approve agenda. Motion carried unanimously.

APPROVAL OF MARCH 4, 2021 MINUTES (no April meeting):

Motion/second by Pufahl/Kelly to approve the March 4, 2021 minutes. Motion carried unanimously.

BUSINESS FROM THE FLOOR (open forum):

MONTHLY REPORTS:

- **Endowment Board -- Jim Kelly:**
 - Purchased property behind the library. Planning to place some benches, and walking path but there is a power pole in the middle of the ½ acre. There is some discussion on doing a different pole otherwise they would have to wait until next year to do any improvement to the property.
 - Joan reported that the Endowment Board approved buying the new meeting room furniture.
 - Additional comments: None

- **Village Board -- Vanessa Chapman:**
 - Discussed the library property and what would need to be done.
 - Additional comments: None.

- **Friends of the Library (FOL) -- Maude Bortz:**
 - No meetings. One is scheduled for Monday.
 - Additional Comments: None

- **Library Management Report -- Joan Foster:**
 - May hours are the same as April.
 - Joan is still monitoring the vaccination rate in Columbia County.
 - We now have a Youtube channel.
 - Plans for the summer reading program have begun.
 - Updating the fiction section and started on the adult non-fiction cleaning it up.

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

- The historical project continues and the video has been completed and is ready for editing.
- Numbers in circulation are finally starting to increase.
- Additional comments: None

- **Treasurer’s Report -- Margo Pufahl:**
 - We are on track for spending and have about \$53,000+ to spend before we will request the donation from the Endowment Board.
 - Additional comments: None

COMMUNICATION AND SUGGESTION BOX: (public concerns): None

APPROVAL OF VOUCHERS:

Motion/second by Bortz/Kelly to approve vouchers. Roll call vote carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

- **CONFIRMATION OF APPOINTMENTS BY THE VILLAGE PRESIDENT (April 2021):**
 - Sara Berger, Margo Pufahl and Maude Bortz agreed to serve another three-year term.
 - Jim Kelly and Sandie Roberts agreed to serve another three-year term as Columbia County representatives.

- **LOCK BOX -- FIRE DEPARTMENT:** Refer this to the Endowment Board.

- **LIBRARY STAFFING:**
 - Joan has decided to travel in the winter and would like to take a leave of absence and return in the spring as a regular worker. An example of three scenarios was handed out for board members to review and make suggestions on what direction we should take. We will discuss this and decide at the June meeting.

AGENDA ITEMS FOR CONSIDERATION AT THE June 3, 2021 MEETING:

- **NOMINATIONS AND ELECTION OF NEW OFFICERS:** President, Vice President, Secretary/Treasurer.
- Library Staffing
- Lock Box
- Date for July meeting

ADJOURNMENT:

Motion/second by Kelly/Roberts to adjourn. Motion carried unanimously.

Meeting adjourned at 5:43 p.m.

NEXT MEETING:

June 3, 2021 at 5:00 p.m.

Respectfully submitted

Joan Foster, Director

Angie W. Cox Public Library