APPROVED MINUTES
February 11, 2021

CALL TO ORDER:
The meeting was called to order at 5:04 by President Gus Knitt.

ROLL CALL:
Present: Gus Knitt, Margo Pufahl, Jim Kelly, Megan Kopfhamer, Judy Skaar, Sandi Roberts and Maude Bortz.
Absent: Michael Haynes, Sandi Roberts and Sara Berger

WELCOME GUEST/S: None

VERIFICATION OF POSTING:
Posting of agenda was verified by Joan Foster.

AGENDA APPROVAL:
Motion to approve the agenda was made by James Kelly, seconded by Megan Kopfhamer. Motion carried unanimously.

APPROVAL OF NOVEMBER 5, 2020 MINUTES:
Motion to approve the November 5, 2020 minutes was made by Margo Pufahl, seconded by Maude Bortz. Motion carried unanimously.

BUSINESS FROM THE FLOOR (open forum): None

MONTHLY REPORTS:

- **Endowment Board:** (as reported by Jim Kelly) A brief overview of the December meeting was presented. Additional comments: None

- **Village Board:** No report was given due to Michael Haynes' absence. Additional comments: None.

- **Friends of the Library (FOL)** (as reported by Maude Bortz) There was no FOL meeting to report on since no meeting took place last month. Additional Comments: None

- **Library Management Report:** (as reported by Joan Foster) A brief overview and update on library activities was presented. Additional comments: None

- **Treasurer's Report:** (as reported by Margo Pufahl) A brief budget overview was presented. Additional comments: None

COMMUNICATION AND SUGGESTION BOX: (public concerns): None

APPROVAL OF VOUCHERS:

Motion to approve vouchers was made by Jim Kelly, seconded by Judy Skaar. Roll call taken. Motion carried unanimously.

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

OLD BUSINESS:

- **Clarification on employee increases for 2021:**
  A detailed list of 2021 employee increases was provided to the Village office for permanent record documentation and audit access. A copy of the November 5, 2020 meeting minutes with increase approval will also be forwarded to that office.

NEW BUSINESS:

- **New law for COVID absence payments and COVID pay for AWC employees**:
  It is the opinion of the board that a 14-day quarantine with a test on day 6 or 7 is the safest plan going forward. There will be a one-time payment of no more than 80 hours for the first necessary quarantine (pending state mandate for 2021), a split 50/50 on the second necessary quarantine (50% paid, 50% sick leave and/or vacation), and 100% use of vacation/sick leave/time without pay for a third exposure. Should there be no state mandate for 2021, the library's position will be to pay 50/50 for a first time exposure, and a 100% use of leave time or time without pay for a third or more exposure.

  A motion was made to approve a COVID-19 plan for the library by Maude Bortz, seconded by Judy Skaar. Motion carried unanimously.

- **Pandemic compensation:**
  A motion was made to give a one-time gift card of $100 to those employees who have worked during the pandemic by Judy Skaar, seconded by Maude Bortz. Motion carried unanimously.

- **Reopening the library/increase staff hours:**

  Effective March 1, 2021, the library will be open to the public from 10 a.m. – 6 p.m. with a minimum of 2 staff members working to manage the floor (patrons, pandemic cleaning, mask requirements). Curbside will continue to be available for those who request it.

  A motion was made to approve the Angie W. Cox Public Library plan for reopening the building to patrons in March 2021 by Maude Bortz, seconded by Megan Kopfhamer. Motion carried unanimously.

- **Village audit discovery and ramifications:**

  Funding received through the Village audit discovery was deposited into the South Central Library System Foundation account for future library needs.

AGENDA ITEMS TO BE CONSIDERED FOR MARCH 4, 2021: None at this time.

ADJOURNMENT:

Motion to adjourn was made by Margo Pufahl, seconded by Megan Kopfhamer. Motion carried unanimously.

Meeting adjourned at 6:03 p.m.

NEXT MEETING:
March 4, 2021 at 5:00 p.m.

Respectfully submitted
Joan Foster, Director
Angie W. Cox Public Library