

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

APPROVED MINUTES
October 7, 2021

CALL TO ORDER:

The meeting was called to order at 5:04 p.m. by President, Jason LeMay.

ROLL CALL:

Present: Jason LeMay, Margo Pufahl, Megan Kopfhamer, Sandie Roberts, Judy Skaar and Maude Bortz.
Vanessa Chapman arrived at 5:15 p.m.

Absent: Sara Berger and Jim Kelly

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified by Joan Foster.

AGENDA APPROVAL:

Motion/second to approve the agenda by Skaar/Kopfhamer. Motion carried unanimously.

APPROVAL OF SEPTEMBER 4, 2021 MINUTES:

Motion/second by Roberts/Kopfhamer to approve the September 2, 2021 minutes. Motion carried unanimously.

BUSINESS FROM THE FLOOR (open forum): None

MONTHLY REPORTS:

- **Endowment Board:** no report
- **Village Board:** (as reported by Vanessa Chapman) -- no new changes to report
- **Friends of the Library (FOL)** (as reported by Sandie Roberts) --
 - Two "Meet the Author" events are scheduled
 - Joy Ribar October 23;
 - Jeff Nania November 13
 - November 6 book sale with Holiday on the Lakes event
 - Donated \$1,000 for books
 - FOL accepted the resignation of their vice president
 - Next meeting is Monday at 5:30 p.m.
- **Library Management Report:** (as reported by Joan Foster) --
 - Two Halloween happenings --
 - craft kit for kids (pick up in library)
 - pumpkin decorating contest (kids level and adult level)
 - Trick or treats October 25 through October 30 in library
 - Trying 4 card making classes this month; already booked
 - Yoga on the lawn (may have to move inside)

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- **Treasurer's Report:** (as reported by Margo Pufahl) A brief budget overview was presented. We are planning to request some of the money to cover additional books from our funds at the SCLS Foundation
 - Additional comments: None

COMMUNICATION AND SUGGESTION BOX: (public concerns): None

APPROVAL OF VOUCHERS:

Motion/second to approve vouchers by Bortz/Skaar. Roll call vote: Bortz, yes; Chapman, yes; Skaar, yes; Pufahl, yes; Kopfhamer, yes; Roberts, yes; LeMay, yes; Motion carried unanimously.

OLD BUSINESS:

Personnel:

- Joan will now be staying through December due to a change in her travel plans.
- Motion by Bortz to title our two directors as Co-Directors. Motion died for lack of a second. This will be placed on the November agenda.
- Request to extend the hours the library is open on those days when we have special events going on in the library. Request would be to stay open until 4 p.m. Motion/second by Roberts/Skaar to extend the hours to 4 p.m. on days with special events in the library. Motion carried unanimously. Special events include October 23, November 6 and November 13.

Budget:

- Discussion on how much to request from the Village for our 2022 budget. It was decided that we would request \$100,000 as presented. Motion/second by Bortz/Kopfhamer to request \$100,000 as the Village contribution to the library for 2022. Motion carried unanimously.

NEW BUSINESS:

There will be a joint meeting with the Endowment Board November 4.

AGENDA ITEMS FOR CONSIDERATION AT THE November 4, 2021 MEETING:

- Budget update
- Personnel
- December meeting

ADJOURNMENT: Motion/second by Pufahl/Kopfhamer to adjourn the meeting. Meeting adjourned at 5:57 p.m. Motion carried unanimously.

NEXT MEETING:

November 4, 2021 at 5:00 p.m.

Respectfully submitted
Margo Pufahl, Recorder
Angie W. Cox Public Library