

## CIRCULATION POLICIES

	<b>Books</b>	<b>New Books</b>	<b>Magazines</b>	<b>DVDs</b>
<b>Checkout</b>	28 days	14 days	14 days	7 days
<b>Overdue Fines</b>	\$0	\$0	\$0	\$0
<b>Renewals</b>	Yes (if no waiting list)	Yes (if no waiting list)	Yes (if no waiting list)	Yes (if no waiting list)
	<b>Audiobooks</b>	<b>Music CDs</b>	<b>Videos</b>	<b>Children's Multimedia Kits</b>
<b>Checkout</b>	28 days	14 days	7 days	14 days
<b>Overdue Fines</b>	\$0	\$0	\$0	\$0
<b>Renewals</b>	Yes (if no waiting list)	Yes (if no waiting list)	Yes (if no waiting list)	Yes (if no waiting list)

There is a checkout limit of 100 items and a hold limit of 75 holds.

As of 4/4/24, the Library is fine free. We do not allow patrons who have lost or damaged item fees or fines exceeding \$5.00 to check out materials.

If the item is not returned, the patron must pay the replacement cost of the item. If materials are damaged so as to be judged by the Library as being unsuitable for the collection, the patron must pay the replacement cost. A charge for damaged or lost materials will be placed on the patron's library account.

If the patron does not respond, does not return overdue materials, and/or does not pay the replacement fee within 30 days of the second overdue notice, the matter may be turned over to the Columbia County Sheriff's Department for further proceedings according to Wisconsin Statutes, Section 943.61. If overdue items are returned to the Library as a result of police action, Library staff shall notify the Columbia County Sheriff's Department as soon as possible after the return of the items.

When a patron has paid for a lost or damaged item, they may request to keep said item once it is removed from the Library catalog.

The library is not responsible for damages that may occur to audio or video equipment in the playing of library AV materials.

For Books on Cassette/or CD, in the case of loss, theft, damage or erasure, the patron will be charged \$10.00 per cassette/cd.

Interlibrary loan materials are subject to the replacement policy of the Lending Library.