

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

MINUTES FOR APPROVAL
March 14, 2023

CALL TO ORDER:

The meeting was called to order at 5:15 p.m. by President, Jason LeMay.

ROLL CALL:

Present: Sara Berger (departed at 6:15), Maude Bortz, Jason LeMay, Margo Pufahl, Sandie Roberts (arrived at 5:19), Judy Skaar

Absent: Steve Balsiger, Jim Kelly, Megan Kopfhamer

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified by Director, Kristie Nielsen Corning.

AGENDA APPROVAL:

Motion/second by Skaar/Bortz to approve the agenda. Motion carried unanimously.

APPROVAL OF February 2, 2023 MINUTES:

Motion/second by Bortz/Skaar to approve the meeting minutes of 2/2/2023. Motion carried unanimously.

BUSINESS FROM THE FLOOR (open forum): None

MONTHLY REPORTS:

- **Endowment Board:** – Jim Kelly – None
- **Village Board:** – Steve Balsiger – None
- **Friends of the Library (FOL)** – Judy Skaar
 - Discussed upcoming book sale; considering increasing the cost of books; require people to use FOL bags
 - Jelly Bean counting contest for Easter baskets
- **Library Director Report:** – Kristie Nielson Corning
 - Included first two months statistics
 - Received Columbia County check for \$47,735
 - Spring Market Day book sale – request to approve library hours on April 22 from 8 to 3:30 as well as Holiday on the Lakes on November 4th, for the same time period. Motion/second by Skaar/Bortz to approve library hours as listed above. Motion carried
 - PABA is talking about doing a wine walk in Pardeeville. We would need approval of the Endowment Board for wine and snacks in the library. Also have to check if the Village has approved the event. Would the library want to participate in the event? We need more details before we decide if we want to participate.
 - Steam Punk Art Program: two teachers are willing to hold these classes. The request is for consideration of 2 people compensated by the library for two days of classes. Suggested stipend would be \$150-\$175 to each teacher. This might be a perfect project for the Friends of the library.
- **Treasurer's Report** - Margo Pufahl
Motion/second by Skaar/Roberts to approve the Treasurer's Report as presented. Motion carried unanimously.
- **Public Concerns:** None

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APPROVAL OF VOUCHERS:

Roll call vote to approve the vouchers. Roll call: Berger, Yes; Bortz, Yes; LeMay, Yes; Pufahl, Yes; Roberts, Yes; Skaar, Yes. Motion carried unanimously.

UNFINISHED BUSINESS:

- Budget/Personnel Discussion

Motion/second by Bortz/Robert to go into closed session per Wisconsin Statutes 19.85(1), to consider compensation/performance evaluation data of any public employee subject to the governing body's jurisdiction or authority related to part-time employees. Berger, Yes; Bortz, Yes; LeMay, Yes; Pufahl, Yes; Roberts, Yes; Skaar, Yes. Motion carried unanimously.

- Discussion followed.

Motion/second by Skaar/Roberts to return to open session. Bortz, Yes; LeMay, Yes; Pufahl, Yes; Roberts, Yes; Skaar, Yes. Motion carried unanimously.

Motion/second by Bortz/Roberts to post the position of full time Library Director with applications due by May 15. Motion carried unanimously.

- Author Event – Jacquelyn Mitchard
 - This Saturday, March 18; 150 people are currently registered to attend
 - One-on-ones are scheduled starting at 11:20; event will start at 2:00 p.m.
 - The Friends of the Library are providing food for Ms. Mitchard.

NEW BUSINESS:

- New Adult Program – discussed earlier
- Security (Eufylife.com) – is there anyone on the board interested in being the contact for activity that shows up on the camera.
- Discussion: Library closings due to weather – several years ago the board had discussions on this topic and decided to remain closed when schools are closed. This will be deferred to the new Director.
- Proposed PABA Wine Walk (10/27/23) – discussed earlier

AGENDA ITEMS FOR CONSIDERATION AT THE NEXT MEETING:

Update on Director application response
Update on PABA Wine Walk

ADJOURNMENT: Motion/second by Bortz/Roberts to adjourn the meeting. Meeting adjourned at 6:59 p.m. Motion carried unanimously.

NEXT MEETING:

April 13th at 5:00 p.m.

Respectfully submitted
Margo Pufahl, Recorder
Angie W. Cox Public Library