

**MINUTES FOR APPROVAL**  
**February 2, 2023**

**CALL TO ORDER:**

The meeting was called to order at 5:00 p.m. by President, Jason LeMay.

**ROLL CALL:**

Present: Jim Kelly, Megan Kopfhamer, Jason LeMay, Margo Pufahl, Sandie Roberts, Judy Skaar and Director, Kristie Nielson, Maude Bortz (arrived at 5:14)

Absent: Sara Berger, Steve Balsiger

**WELCOME GUEST/S:** None

**VERIFICATION OF POSTING:** Posting of agenda was verified by Director, Kristie Nielson Corning.

**AGENDA APPROVAL:**

Motion/second by Kelly/Skaar to approve the agenda. Motion carried unanimously.

**APPROVAL OF December 15, 2022 MINUTES:**

Motion/second by Kelly/Kopfhamer to approve the meeting minutes of 12/15/2022. Motion carried unanimously.

**BUSINESS FROM THE FLOOR** (open forum): None

**MONTHLY REPORTS:**

- **Endowment Board:** Jim Kelly
  - Meeting to continue planning on the use of the lot to the west of the alley. Some suggestions so far are 1) shelter, 2) fountain, 3) Lions benches, and 3) pathway.
- **Village Board:** Steve Balsiger (absent)
- **Friends of the Library (FOL)** Sandie Roberts
  - Elected officers (Membership and Communications left open)
  - Bank balance at this point is \$4,424.17.
  - The chairs were a big success for a profit of \$985.
  - There will be no Easter egg hunt because of all the hunts going on in the community.
  - There is a sale Saturday selling DVDs and CDs.
  - Potential other project/events are 1) a Christmas Giving Tree, 2) Lego Club, and 3) community educational events (Medicare, Alzheimer's Awareness)
- **Library Director Report:** Kristie Nielson Corning
  - Preparing the Annual Report
  - ADRC contacted Kristie regarding hosting a memory test for people to sign up for.
- **Treasurer's Report:** Margo Pufahl
  - Year-end report was presented. We should be expecting approximately \$8,000 from the village in unspent funds. Motion/second by Kelly/Roberts to accept the Treasurer's Report. Carried unanimously.

**ANGIE W. COX PUBLIC LIBRARY**  
119 North Main Street, Pardeeville, WI 53954

- **Public Concerns:** None

**APPROVAL OF VOUCHERS:** Roll call vote to approve the vouchers. Roll call: Yes; Bortz, Yes; Kelly, Yes; Kopfhamer, Yes; LeMay, Yes; Pufahl, Yes; Roberts, Yes; Skaar, Yes. Motion carried unanimously.

**OLD BUSINESS:**

- **Office Space Update**
  - Almost complete. Just waiting on a door.
  - Fabulous guy (Justin Kopfhamer) came in to install the counter and sink. They look great.
- **Lois F. Roets Estate Update**
  - Attorney has been updated on our information to get our bequest from the estate.
  - We will receive approximately \$50- to \$60,000 from the estate.
- **Update on Author Event – March 18th at 2 p.m. Lenz Auditorium**
  - Kristie will be sending the writing samples.
  - So far 80 people have registered.
  - Publicity will be put in the local papers and the school district newsletter.

**NEW BUSINESS:**

- **Personnel Discussion**

Motion/second by Bortz/Kopfhamer to go into closed session per Wisconsin Statutes 19.85(1), to consider compensation/performance evaluation data of any public employee subject to the governing body's jurisdiction or authority related to part-time employees. Bortz, Yes; Kelly, Yes; Kopfhamer, Yes; LeMay, Yes; Pufahl, Yes; Roberts, Yes; Skaar, Yes. Motion carried unanimously.

Discussion followed.

Motion/second by Kelly/Skaar to return to open session. Bortz, Yes; Kelly, Yes; Kopfhamer, Yes; LeMay, Yes; Pufahl, Yes; Roberts, Yes; Skaar, Yes. Motion carried unanimously.
- **Possible Action regarding closed session discussion.**

No decisions were made in closed session to require action

**ADJOURNMENT:** Motion/second by Kopfhamer/Bortz to adjourn the meeting. Meeting adjourned at 6:50 p.m. Motion carried unanimously.

**NEXT MEETING:**

March 2, 2023 at 5:00 p.m.

Respectfully submitted  
Margo Pufahl, Recorder  
Angie W. Cox Public Library