

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

DRAFT MINUTES FOR APPROVAL

September 1, 2022

CALL TO ORDER:

The meeting was called to order at 5:02 p.m. by President, Jason LeMay.

ROLL CALL:

Present: Jason LeMay, Margo Pufahl, Sandie Roberts, Sara Berger, Judy Skaar, Steve Balsiger and Maude Bortz
Also in attendance: Director, Kristie Nielson Corning and Assistant Director, Joan Foster
Absent: Jim Kelly and Megan Kopfhamer,

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified by Kristie Nielson Corning

CONFIRMATION OF APPOINTMENTS BY THE VILLAGE PRESIDENT:

Village representative is confirmed as Steve Balsiger.

NOMINATIONS/ELECTION OF OFFICERS:

Nominations were opened for the office of President. Motion by Bortz to nominate Jason LeMay. With no other nominations made, Skaar moved to close the nominations and cast a unanimous ballot for Jason LeMay as President. Motion carried unanimously.

Nominations for Vice President were opened. Motion by Bortz to nominate Jim Kelly for the position of Vice President. With no other nominations offered, a unanimous vote placed Jim Kelly in the position of Vice President.

Nominations for Secretary/Treasurer were opened with Balsiger nominating Margo Pufahl. There being no other nominations offered, a unanimous vote of the board elected Margo Pufahl as Secretary/Treasurer.

Officers for the AWC Public Library Board for 2022-2023 term are:

President:	Jason LeMay
Vice President:	James Kelly
Secretary/Treasurer:	Margo Pufahl

AGENDA APPROVAL:

Motion/second by Pufahl/Roberts to approve the agenda. Motion carried unanimously.

APPROVAL OF JUNE 2, 2022 MINUTES:

Motion/second by Balsiger/Berger to approve the meeting minutes of June 2, 2022. Motion carried unanimously.

BUSINESS FROM THE FLOOR (open forum): None

MONTHLY REPORTS:

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- **Endowment Board:** – none in the absence of Jim Kelly
- **Village Board:** – Steve Balsiger
 - Things are running smoothly.
 - There will be an open meeting for realtors to work on the TIFF District project
 - There will be a new Family Dollar/Dollar Tree on the south end of the village.
 - There is a new mural which will be on the side of the old Smith building by the public parking lot.
- **Friends of the Library (FOL) –**
 - The “Meet the Author” event has been rescheduled to March 18, 2023.
 - The heater has been removed from the office.
 - Pie social was held at the summer concerts. Profit approximately \$600.
 - The book sale was held in August with the Sidewalk Days. Approximately \$300 was collected.
 - Record retention for the Friends needs to be discussed and finalized.
 - Do we want a second Little Library to be put in the village?
 - Treasurer’s report was \$2,425.61.
- **Library Management Report:** – Joan Foster and Kristie Nielson Corning
 - Online stories (*Going Camping*, 3 views; *Back to School*, 3 views). Just as an fyi: July (*Daniel’s First Fireworks*, to date it has had 400 views! Daniel Tiger’s Neighborhood (PBS) is an animated spinoff of Mr. Roger’s Neighborhood.
 - Tried to incorporate some Saturday events and very few showed up.
 - Successful event tied in with the Park Summer Recreation program with a children’s book author.
 - Adult program is going well. 14 in June, 18 in August and the next session will be next week.
 - The renovation is still not completed. It should be done by next Tuesday or Wednesday.
 - Need a place to store the furniture which will be delivered
 - It will be great to have it finished, after being promised it would be completed in June.
 - Joan will be taking off from the middle of October to April 1.
 - The Garden Club has a display in the windows in the entrance. Joan and Kristina created this display of significant events happening historically with the library and Angie W. Cox.
- **Treasurer’s Report - Margo Pufahl**
 - Expenditures are remaining stable. There are some large expenses yet to come with the remodeling of the office. We will watch this closely as we approach budgeting.
- **Public Concerns: None**

APPROVAL OF VOUCHERS:

There were no vouchers to approve.

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OLD BUSINESS:

Author Event Update:

- The event has been rescheduled for March 18, 2023 in the Lenz Auditorium.

Collections Development Review:

Members should review the collections development document, and send any corrections/thoughts/observations to Joan and Kristie.

Office Space:

- Discussed previously.

NEW BUSINESS:

Meeting Schedule:

Jason has a conflict with his class at the University. The conflict would be in October and November. It was decided the October meeting will be Wednesday, October 5 and the November meeting will be held on Wednesday, November 2.

Joint Meeting November 29, 2022 – Will be a topic for the next meeting. What are we looking to accomplish? What should each entity present? Future plans for combined meetings.

Personnel/Budget – discussed previously.

Resolution to Transfer Ownership of Building:

A resolution to transfer ownership of the building (Parcel 58) to the Angie W. Cox Library Inc. was discussed. Currently there are three entities with ownership rights to the various parcels surrounding the library.

Resolution:

Motion/Second by Judy Skaar/Maude Bortz to transfer ownership of Parcel 58 to Angie W. Cox Library Inc. A unanimous vote of the Pardeeville Public Library Board approved the transfer of Parcel 58 as noted.

AGENDA ITEMS FOR CONSIDERATION AT THE OCTOBER MEETING: Joint Meeting; Collection Development Policy; Fines.

ADJOURNMENT: Motion/second by Balsiger/Skaar to adjourn the meeting. Meeting adjourned at 6:02 p.m. Motion carried unanimously.

NEXT MEETING:

October 5, 2022 at 5:00 p.m.

Respectfully submitted

Margo Pufahl, Recorder

Angie W. Cox Public Library