

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

MINUTES FOR APPROVAL
June 2, 2022

CALL TO ORDER:

The meeting was called to order at 5:00 p.m. by President, Jason LeMay.

ROLL CALL:

Present: Jason LeMay, Margo Pufahl, Jim Kelly, Sara Berger, Steve Balsiger and Judy Skaar

Also in attendance: Co-directors Kristie Nielson Corning and Joan Foster

Absent: Megan Kopfhamer, Sandie Roberts and Maude Bortz

WELCOME GUEST/S: Mr. LeMay welcomed Steve Balsiger as the new village representative to the public library board.

VERIFICATION OF POSTING:

Posting of agenda was verified by Kristie Nielson Corning.

AGENDA APPROVAL:

Motion/second by Skaar/Kelly to approve the agenda. Motion carried unanimously.

APPROVAL OF May 5, 2022 MINUTES:

Motion/second by Kelly/Skaar to approve the May 5, 2022 minutes. Motion carried unanimously.

BUSINESS FROM THE FLOOR (open forum): None

MONTHLY REPORTS:

- **Endowment Board: – Jim Kelly**
 - Did not have a meeting last month. Did finish the work on the water problems and the fountain.
- **Village Board: – Steve Balsiger**
 - The ADRC dine-in congregate senior meals program is in the process of being phased back in. Pardeeville is one of the first locations on ADRC’s list. Implementation will start with several in-dining days per week.
- **Friends of the Library (FOL): – Nothing to report since the last meeting.**
- **Library Management Report: – Joan Foster**
 - Due to the early date of the meeting, a lot of data is not yet available for reporting purposes.
 - Handout with an overview of the Summer Reading Challenge.
 - The next “Meet the Author” is on June 25th. Laura Tammisto is an author and illustrator of children’s books and will be discussing her “*Peepers Adventures*”.
- **Treasurer’s Report: – Margo Pufahl**
 - Expenditures are in line.

COMMUNICATION AND SUGGESTION BOX: (public concerns): None

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APPROVAL OF VOUCHERS:

Motion/second to approve vouchers by Balsiger/Kelly. Roll call vote: Pufahl-yes; Skaar-yes; Kelly-yes; LeMay-yes; Berger-yes; Balsiger-yes. Motion carried.

OLD BUSINESS:

Author Event updates:

- We are partnering with “Mystery to Me” bookstore to handle the books for the Mitchard meet the author event.
- Joan has contacted several different people who might want to participate in the workshop with Ms. Mitchard. Trying to keep this in Columbia County but will expand to other areas if we get no response.

Employee Benefits Review: Language continues to be worked on. Will be ready for the July meeting. A document will be drafted to state the library’s position on some of the items in the Village Handbook.

Collection Development Review: This will be discussed at the next meeting.

NEW BUSINESS:

2022 Meeting Schedule – AWC Public Board of Trustees

- We will leave the first Thursday each month as our meeting date through the end of the year.
- It was suggested that a joint meeting be arranged to include the Friends of the Library, Endowment Board, Village Board and the Public Library Board of Trustees. We would hope that this could be an annual event to share news, updates and other useful information. Therefore, the September 1st meeting will be canceled and a date will be selected in September for this joint meeting.

Office Expansion Update – Directors

- Nothing has been ordered but work will hopefully begin in the latter part of June.

June 25 Author Event: Laura Tammisto, author, illustrator – discussed earlier.

Bequests: Notification was received that we will be receiving a bequest from the estate of Lois F. Roets.

Employee Positions:

- DPI does not recognize co-directors. Joan talked with Tracie Miller (Public Library Administration Consultant at SCLS) and according to State Statute, a director needs to be in the library 10 hours per week. Balsiger made a motion to make Kristie Nielson Corning Director and Joan Foster Assistant Director retroactive to June 1st to comply with State Statutes and DPI regulations. Second by Skaar. Motion carried unanimously.

AGENDA ITEMS FOR CONSIDERATION AT THE JULY MEETING: – Benefits Review and Collections Development Review.

ADJOURNMENT: Motion/second by Kelly/Skaar to adjourn the meeting. Meeting adjourned at 6:08 p.m. Motion carried unanimously.

NEXT MEETING:

July 1, 2022 at 5:00 p.m.

Respectfully submitted

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Margo Pufahl, Recorder
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