

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

DRAFT MINUTES FOR APPROVAL
May 5, 2022

CALL TO ORDER:

The meeting was called to order at 5:00 p.m. by President, Jason LeMay.

ROLL CALL:

Present: Jason LeMay, Margo Pufahl, Jim Kelly, Megan Kopfhamer, and Judy Skaar

Also in attendance: Co-directors Kristie Nielson Corning and Joan Foster

Absent: Sandie Roberts, Sara Berger and Maude Bortz

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified by Kristie Nielson Corning.

AGENDA APPROVAL:

Motion/second to approve the agenda by Skaar/Kopfhamer. Motion carried unanimously.

APPROVAL OF January 6, 2022 MINUTES:

Motion/second by Kopfhamer/Kelly to approve the March 3, 2022 minutes. Motion carried unanimously.

BUSINESS FROM THE FLOOR (open forum): None

MONTHLY REPORTS:

- **Endowment Board: – Jim Kelly**
 - They will be installing waterproofing around the north wall, which included taking part of the fountain apart.
 - A lot of work will be done along the alley to insure the landscaping is in good shape and appropriate.
- **Village Board: – no one present**
- **Friends of the Library (FOL): – Judy Skaar**
 - The book sale made \$97. They were pleased with the results.
 - FOL have decided they will probably go with the carts instead of hauling all the books out and back in again. They may purchase a cart this year.
- **Library Management Report: – Joan Foster**
 - On-line story time had 19 at the last storytelling event.
 - There will be a lot of on-line as well as 3 in-person visits to the library in the summer program.
 - Adult card classes had a total of 15 in April.
 - Yoga is keeping steady and will be moving outside next week (hopefully).

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

- A handout was presented for the board to learn a little more about the library. Unfortunately the copier failed to copy the back pages of the document. The handout will be “Collection Development Policy” and sent out electronically. Many items are very outdated, so this will also be an opportunity to update these documents.
- **Treasurer’s Report:** – Margo Pufahl
 - Expenses have been in line with the budget.
 - We still have \$77,700 to spend before we have exhausted the Village and County funds.

COMMUNICATION AND SUGGESTION BOX: (public concerns): None

APPROVAL OF VOUCHERS:

Motion/second to approve vouchers by Skaar/Kopfhamer. Roll call vote:

Pufahl- yes; Skaar- yes; Kopfhamer - yes; Kelly - yes; LeMay- yes. Motion carried unanimously.

OLD BUSINESS:

Employee Benefits – Motion/second to approve that the library follow the village handbook for paid time off for “Part-Time I” employees retroactive as of January 1, 2022 by Kopfhamer/Skaar. Motion carried unanimously.

NEW BUSINESS:

Author Event September 17, 2022

- Jacquelyn Mitchard has offered to meet with 8 students who are aspiring authors on that same day. Two pages of the students’ best writing will be submitted and Ms. Mitchard will meet for 15 minutes with each of the students to talk about their writing. The 8 students will be selected randomly by the library co-directors.
- Request was made for the Public Board to fund the event up to \$5,000. The Friends will supply refreshments and the event will be held in the Lenz Auditorium at the high school. Motion/second by Skaar/Kopfhamer to fund the event to a maximum of \$5,000.
- Library Hours – Co-directors requested lengthening the hours back to Monday thru Thursday 10-6, Friday 10-4 and Saturday 8 to noon. Motion/second by Kopfhamer/Kelly to approve the time change starting June 1st.

AGENDA ITEMS FOR CONSIDERATION AT THE JUNE MEETING: – Collection Development Policy.

ADJOURNMENT: Motion/second by Kelly/Skaar to adjourn the meeting. Meeting adjourned at 5:58 p.m. Motion carried unanimously.

NEXT MEETING:

June 2, 2022 at 5:00 p.m.

Respectfully submitted
Margo Pufahl, Recorder
Angie W. Cox Public Library