

ANGIE W. COX PUBLIC LIBRARY
119 North Main Street, Pardeeville, WI 53954

DRAFT MINUTES FOR APPROVAL
March 3, 2022

CALL TO ORDER:

The meeting was called to order at 5:01 p.m. by President, Jason LeMay.

ROLL CALL:

Present: Jason LeMay, Margo Pufahl, Maude Bortz, Jim Kelly, Sandie Roberts, and Judy Skaar.

Also in attendance: Co-director Kristie Nielsen Corning.

Absent: Vanessa Chapman, Megan Kopfhammer and Sara Berger

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified by Kristie Nielsen Corning

AGENDA APPROVAL:

Motion/second to approve the agenda by Skaar/Roberts. Motion carried unanimously.

MASK MANDATE REVISION:

Mask Mandate discussion. Motion/second by Kelly/Pufahl to change mask requirements to recommend but not required. Discussion followed on a letter received from Rachel Wynn regarding her displeasure with what she sees as discrimination at the library board or endowment board meetings. Mr. LeMay will draft a response and share it with the board. Motion passed unanimously.

APPROVAL OF February 3, 2022 MINUTES:

Motion/second by Kelly/Roberts to approve the February 3, 2022 minutes. Motion carried.

BUSINESS FROM THE FLOOR (open forum): **None**

MONTHLY REPORTS:

- **Endowment Board: – Jim Kelly**
 - They had hoped to get the village to pull the electric pole on the property to the west that the Endowment Board purchased. However, their schedule may not allow it anytime soon.
- **Village Board: – None**
- **Friends of the Library (FOL) – Sandi Roberts – did not meet**
- **Library Management Report: (as reported by Kristie Nielsen Corning)**
 - There were some troubles with the elevator. It has to do with the outdated fire panel/smoke alarms in the elevator.
 - Working with Electric 1 and Jim Buckley to get both the power surge that happened prior to the elevator causing trouble, and bringing up the elevator to fire codes – two separate projects.

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- There were 26 participants in “Blind Date with a Book”.
- The office remodel – next week Rock Solid Heating will come in and cap off the air conditioners. Progress is moving along slowly.

- **Treasurer’s Report - Margo Pufahl**
 - Due to some staff issues at the village, the report was not available at this time.
 - February is usually a slow month but Co-Director Kristie Nielsen Corning reported that we received our check from the county.

- **COMMUNICATION AND SUGGESTION BOX: (public concerns): None**

APPROVAL OF VOUCHERS:

Motion/second to approve vouchers. Roll call vote: Bortz-yes; Pufahl- yes; Roberts-yes; LeMay-yes; Skaar-yes; Kelly-yes. Motion carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

Financial Management Items

- Personnel/Snow Days – the question arose if we pay someone scheduled to work when we close for a snow day at school. Staff will have the choice of coming in and catching up while the library is closed or not get paid for the scheduled hours.
- Motion/second by Kelly/Skaar that if library is closed for inclement weather (school is closed) staff has the option of coming in to work and getting paid, or taking the time off without pay. The motion was carried unanimously.

AGENDA ITEMS FOR CONSIDERATION AT THE APRIL MEETING: – There will be no meeting in April.

ADJOURNMENT: Motion/second by Roberts/Kelly to adjourn the meeting. Meeting adjourned at 5:39 p.m. Motion carried unanimously.

NEXT MEETING:

May 5, 2022 at 5:00 p.m.

Respectfully submitted
Margo Pufahl, Recorder
Angie W. Cox Public Library